



1-4 December, Shanghai  
**LABELEXPO**  
**Asia 2009**  
 www.labelexpo-asia.com

**HEALTH & SAFETY  
 DECLARATION FORM**

**RETURN: 16 October 2009**

<b>Exhibiting Company name:</b>		<b>RETURN TO:</b>  Claire Farrugia Operations Department Tarsus Group Plc. Metro Building 9 <sup>th</sup> Floor 1 Butterwick London W6 8DL  Tel: +44 (0) 20 8846 2706 Fax: +44 (0) 20 8846 2801 e: cfarrugia@tarsus.co.uk
<b>Address:</b>		
<b>Email:</b>		
<b>Tel:</b>	<b>Fax:</b>	
<b>Contact name:</b>	<b>STAND NO:</b>	

Every exhibitor, contractor, supplier and agent must comply with Health & Safety legislation. They must acknowledge the Health & Safety Policy Statement of Tarsus plc and read and comply with the information as outlined in the Health & Safety section of this document (see below). Every exhibitor accepts that it is their legal and moral responsibility to ensure that their own and others' health & safety are not put at risk by their actions (or in-actions) throughout their tenancy. This form should be completed and returned by all exhibitors to the address above no later than **16 October 2009**. **IF YOU ARE A SPACE ONLY EXHIBITOR YOU MUST RETURN THIS FORM TOGETHER WITH THE NECESSARY RISK ASSESSMENT FOR YOUR STAND, AND YOUR STAND PLANS.**

YOUR DETAILS:

Health & Safety Contact on-site: .....

Signed: ..... Date: .....

RESPONSIBILITIES:

Please tick as relevant:

**TO BE COMPLETED BY ALL EXHIBITORS**

I will make available at Labelexpo Asia 2009 a copy of our own company's Health & Safety Policy. Our stand staff will be sufficiently instructed & trained in relevant matters in order to carry out their tasks competently

**TO BE COMPLETED BY ALL SHELL SCHEME/PACKAGE STAND EXHIBITORS**

We are a shell scheme exhibitor or package stand exhibitor. We have trained & made our exhibition staff aware of the potential risks present on-site and will copy them with all health & safety documentation relevant to the show. Our exhibits, demonstrations & work practices cause no hazards to either others or ourselves on-site or we have undertaken a Risk Assessment covering these areas which is available for inspection.

**TO BE COMPLETED BY ALL SPACE ONLY EXHIBITORS**

We are a space only exhibitor. My principal contractor has undertaken a specific Risk Assessment for this event & he has trained & notified his staff and sub-contractors in all such areas identified as being of risk. A Risk Assessment has also been undertaken taking account of all the activities taking place on our stand. **Space Only exhibitors are obligated to return a copy of their Risk Assessment and Stand Plans with this form no later than 16 October 2009**

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**TO BE COMPLETED BY ALL SPACE ONLY EXHIBITORS BUILDING COMPLEX STRUCTURES**

I have ensured that our principal stand contractor(s) has a suitable & sufficient Method Statement prepared for the show and he has satisfied me of his competence to undertake the tasks required.